

**Contact:** 585-319-8003

drownedboot@yahoo.com

<http://www.drownedboot.com>**Occupational Skills:**

Highly organized and self-motivated.

Good interpersonal skills with work related teams and clientele.

8 years Photoshop and related digital imaging experience.

10 years 3D Studio Max and related CGI experience.

**Software Knowledge:**

Adobe Photoshop

Adobe Dreamweaver

MS Office

Adobe Illustrator

Adobe Flash

Windows OS 3.1 - XP

Adobe Premiere

Autodesk 3D Studio Max

Mac OSX

Adobe Acrobat Pro

Autodesk Maya

Limited Unix &amp; Linux

Adobe InDesign

Corel Painter

Adobe ImageReady

Macromedia Director

**Education:**

1999, Bachelors of Science degree in Computer Animation, The Art Institute of Fort Lauderdale, FL.

**Employment History:**

2005 – Facilities Technician, Rochester Drug Cooperative Inc. Tasked with technical phone support for all ordering systems including PC internet transmissions, Laptop Dialup transmissions, MSI hand held analog phone transmissions, and 3rd Party Pharmacy Systems' transmissions; PC setup and repair, testing new versions of ordering software, graphic AS400 Overlay creation, photo editing for print and web uses, technical documents written for company and customer uses, and creating training material for RDC systems.

2004 – 2005, Administrative Assistant, Ludwig Framemakers. Tasked with invoicing, phone sales involving exact measurements, customer service regarding sales, design, and quality control, technical assistance with office equipment and all PCs, first phone contact for all ordering and customer service, web consultation and all photo editing for website, handled all labels for UPS and Fed Ex shipments and tracking, and responsible for training replacement employee.

2002-2003, Home-care assistant to Helen Savicki. Tasked with morning and evening care along with meal preparations and pill disbursement. General daily care as needed.

2002, Technical Phone Support Representative, Intuit Inc. Tasked with diagnosing and troubleshooting complex situations involving accounting calculations within the Quickbooks and Quicken software lines.

2001, Art Director, Futuregrafix. Tasked with assigning work criteria within the art department consisting of 4 artists, following projects from conception to completion, and developing company processes.

2001 - 2002, Technical Phone Support Representative, Intuit Inc. Tasked with diagnosing and troubleshooting complex technical situations involving tax calculations and computer technology within the Proseries software line.

2000 – 2001, Professional Custom Picture Framer, The Art and Frame Shop. Tasked with frame assembly and repair, retail sales and counter help, customer assistance in color and design choices, managerial assistance including opening and closing the store, and computer operations and upgrades including training.

**Freelance:**

2005 - 2007, Website design and management, Town Country and Casual, Hollywood, FL.

2005 - 2006, Website design and management, The Art and Frame Shop, Fort Lauderdale, FL.

2005, Website consultation and training, Yoga Fun, Fort Lauderdale FL.

2005, Website design and management, Horizonline Design, Fort Lauderdale, FL.